

VISION

To improve integrity, accountability and excellence in Government.

MISSION

We train those who protect our nation's taxpayers from fraud, waste and abuse.

GOALS

- 1) Develop and deliver quality, timely and cost-effective training that enables our partners to accomplish their missions.
- 2) Provide on-site representation and liaison to the Federal Law Enforcement Training Center (FLETC) on behalf of the federal Inspector General community.

FISCAL YEAR (FY) 2014 SIGNIFICANT ACCOMPLISHMENTS

Goal 1

- 1) Delivered 25 iterations of eleven [Inspector General Criminal Investigator Academy](#) (IGCIA) training programs, at ten different venues in nine states.
- 2) Trained 628 students, representing 256% of the FY14 projected training need (245 seats projected).
- 3) The IGCIA reached 74 organizations in FY14, including 56 members of the [Council of the Inspectors General on Integrity and Efficiency](#) (CIGIE), and eighteen (18) other federal, military and state/local organizations.
- 4) Leveraged the support of 27 CIGIE-member OIGs that voluntarily provided instructional support in IGCIA training programs, in addition to 26 other federal, state and local law enforcement entities (*see attached*). The utilization of these practitioners and subject matter experts served to enhance the credibility, quality and relevance of our training programs.
- 5) Prepared and administered the \$1.8 million IGCIA budget. Utilizing a tuition-based business model, the IGCIA generated \$449,875 in tuition revenue in FY14, which funded all costs associated with delivering IGCIA training programs, at an average cost of \$152 per student/day. Analyzed

training costs, inflation and other factors, and determined FY15 tuition, which will average \$144 per student/day; only \$1 more per day than the IGCIAs FY2010 rate.

- 6) Collected level 1 (student reaction) feedback from all but seven (99%) IGCIAs graduates. Of the 621 student responses, 98.6% agreed that the material learned would improve job performance, 99.7% rated the overall quality of instruction positively, and 98.7% rated the overall quality of the training program positively (*Outstanding, Excellent or Good*).
- 7) Collected level 3 (results-oriented) job performance feedback on all IGCIAs training programs. Electronic level 3 surveys (and multiple reminders) were disseminated to graduates and their supervisors 30-90 days following graduation to assess whether learning transferred to the work setting. Response rates averaged 57% for graduates and 29% for supervisors, and summary data was overwhelmingly positive (attached).
- 8) Procured, configured and piloted iPads for student use in several training programs. The iPads replaced obsolete student laptop computers and were procured, including all requisite supplies, software, and equipment (i.e., two computers required for configuration, PowerSync cart, protective cases, keyboards and keyboard cases, classroom routers, wireless access point, cords, cables, antenna, applications, etc.) at less than \$1,000/per device. The devices are lightweight and more portable than laptops, and their use eliminates significant printing costs for each class. The iPads serve as e-readers, and enable note taking and video recording.
- 9) Recruited two new Program Managers to fill vacated positions. Negotiated Memoranda of Agreement with DHS and SSA OIGs to detail two new Program Managers to the IGCIAs. Trained three new Program Managers (an additional PM transferred into the IGCIAs late in FY13) to ensure continuity of operations.
- 10) Represented the CIGIE as an officer (1st Vice-Chair, re-elected) of the [Federal Law Enforcement Training Accreditation Board](#) (FLETA), the Federal Law Enforcement Accreditation Coalition, and as a member of the Board of Directors for the [Association of Inspectors General](#).
- 11) IGCIAs staff participated in, facilitated or provided presentations to:
 - a) FLETA Board Meeting, November 2013, Glynco, GA
 - b) Association of Inspectors General conference, November 2013, New Orleans, LA
 - c) Assistant IGs for Investigations (AIGI) quarterly meetings, Washington, DC

- d) AIGI Annual Conference, April 2014, Largo, MD
 - e) FLETA Board Meeting, April 2014, Quantico, VA
 - f) 8th Annual Fraud & Forensic Accounting Education Conference, May 2014, Savannah, GA
 - g) TIGTA Academy FLETA self-assessment, May 2014, Glynco, GA
 - h) EPA OIG Office of Investigations in-service training program, Glynco, GA, September 2014
- 12) Improved training and professional development of staff, adjunct instructors and facilitators:
- a) Developed and delivered the pilot of the [CIGIE Training Institute's \(TI\) Adjunct Instructor Training Program](#) to fifteen participants from eleven OIGs and the CIGIE TI, including nine IG CIA adjunct instructors and six Audit, Inspection and Evaluation (AI&E) Academy instructors.
 - b) IG CIA staff attained training certifications in:
 - i. CPR, AED and Basic First Aid
 - ii. Accelerated Learning, [American Society for Training and Development](#)
 - iii. Force Science Analysis Certification, [Force Science Institute](#)
 - iv. FLETA Assessor Training
 - v. Getting Things Done, Mastering Workflow Fundamentals Trainer Certification, [David Allen Company](#) Academy
- 13) Continually updated curricula in all IG CIA training programs, based on feedback from IG CIA staff, students and adjunct instructors and facilitators. In addition, the following efforts contributed toward ongoing curriculum development:
- a) Curriculum Review working group - [Essentials of IG Investigations](#) in Washington, DC, November 2013.
 - b) Curriculum Development Conference - [Adjunct Instructor Training Program](#) in Washington, DC, November 2013.
 - c) Curriculum Review working group - [IG Interviewing for Fraud; Auditors, Inspectors & Evaluators](#) in Washington, DC, December 2013.
 - d) Curriculum Development working group - [Contract & Grant Fraud Training Program](#) in Washington, DC, March 2014.
 - e) Created new lesson plan on "*Preventing and Mitigating Police-on-Police Confrontations*," which was reviewed by more than twenty federal, state, and local law enforcement agencies, and the Force Science Institute. The lesson plan was incorporated into Undercover Investigations Training Program, and IG Investigator Training Program.
 - f) Initiated an applied research project with the FLETC's Training Research Office to develop a shoot/don't shoot video scenario,

which is being tested to determine which factors lessen the probability of a “blue-on-blue” shooting.

- 14) Coordinated travel for IG CIA staff and adjunct faculty, including scheduling, confirming and funding 140 airline tickets and processing authorizations and travel vouchers for 220 travelers.
- 15) Participated in biannual CIGIE financial statement audits.

Goal 2

- 1) Provided FLETC registration and scheduling services, and managed FLETC allocations for 45 OIGs. The IG CIA Registrar enabled the registrations for 608 OIG students that attended FLETC training programs during FY14.
- 2) Managed FLETC FY15 training projections and allocations for CIGIE-member OIGs, including the Criminal Investigator Training Program and 59 FLETC advanced training programs. This effort required eliciting, collecting and compiling data from 26 OIGs who projected a need for 771 seats in FLETC programs in FY15.
- 3) On an annual basis, the IG CIA analyzes allocations to determine each OIG’s pro-rata share of the CIGIE’s instructor support obligation to the FLETC, bills each OIG accordingly, and is responsible to collect and distribute funds. In FY14, the IG CIA managed FLETC instructor support funds on behalf of 22 OIGs in the amount of \$396,000, and conducted analysis and billing for 29 OIGs in the amount of \$600,000 for FY15 training.
- 4) Negotiated agreement from FLETC to administer two permanent changes of station (PCS) on a reimbursable basis for incoming IG CIA Program Managers detailed from DHS and SSA OIGs. This effort minimized the administrative burden on the detailing OIGs, and expedited the detailed assignments.
- 5) Negotiated agreement from FLETC to hire a Registrar on a reimbursable basis, which minimized the administrative burden on the CIGIE and expedited the hiring process. A memorandum of agreement (MOA) was executed, the position description was written and classified, the vacancy was announced, interviews were conducted, and a selection was made. The new Registrar began employment at the IG CIA effective October 6, 2014.

- 6) Facilitated liaison, communication and in many cases compromise and solutions between the IG community and FLETC on such issues as:
- a) Training disruptions due to furloughs and weather
 - b) Student failures, remediation and dismissals
 - c) Student disciplinary issues
 - d) Student illness, injuries and hospitalizations
 - e) Training accidents and subsequent investigations
 - f) FLETC billing questions and conflicts
 - g) Student housing issues and meal/lodging waivers
 - h) Visitor access to the FLETC
 - i) Firearms Instructor Training Program prerequisite qualification
 - j) Negotiated reduced tuition option for agencies that preferred students not be issued computer equipment in several programs delivered by Technical Operations Division
 - k) FLETC's on-center firearms carry policy
 - l) Virtual Firearms Range and its use in the Criminal Investigator Training Program
 - m) Detailed instructors to FLETC
 - n) Wireless internet on Center
 - o) FLETC's policy to only allow its instructors to teach from FLETC lesson plans (excluding partner organization lesson plans, such as the IGCIA)
 - p) Agency-specific training at FLETC sites

The CIGIE Training Institute and staff of the Inspector General Criminal Investigator Academy acknowledge and extend sincere appreciation to the following organizations that contributed instructional support to IG CIA programs in Fiscal Year 2014:

CIGIE-member Offices of Inspectors General (OIG):

Central Intelligence Agency OIG
Corporation for Public Broadcasting OIG
Defense Criminal Investigative Service
Department of Agriculture OIG
Department of Defense OIG
Department of Energy OIG
Department of Health and Human Services OIG
Department of Homeland Security OIG
Department of Housing and Urban Development OIG
Department of the Interior OIG
Department of Justice (DOJ) OIG
Department of Transportation OIG
Department of Veterans Affairs OIG
Environmental Protection Agency OIG
Federal Maritime Commission OIG
General Services Administration OIG
Governors of the Federal Reserve System
and Consumer Financial Protection Bureau OIG
Intelligence Community OIG
National Aeronautics and Space Administration OIG
National Reconnaissance Office OIG
National Science Foundation OIG
Nuclear Regulatory Commission OIG
Office of Government Ethics
Peace Corps OIG
Postal Service OIG
Recovery Accountability and Transparency Board
Social Security Administration OIG

Other Organizations

DOJ Civil Division, Torts Branch
DOJ Criminal Division, Fraud Section
DOJ Computer Crime and Intellectual Property Section
DOJ US Attorney's Office, Middle District of Florida
DOJ US Attorney's Office, Southern District of California
DOJ US Attorney's Office, Southern District of Florida
DOJ US Attorney's Office, Southern District of Georgia
DOJ US Attorney's Office, Northern District of Illinois
DOJ US Attorney's Office, Southern District of Texas
DOJ US Attorney's Office, Western District of Texas
Environmental Protection Agency – Suspension and Debarment Division
Department of the Treasury, Financial Crimes Enforcement Network
Cook County IL Sheriff's Office
Federal Bureau of Investigation
Federal Law Enforcement Training Center
Greenwood Police Department, Greenwood, Indiana
Immigration and Customs Enforcement, Homeland Security Investigations Academy
Indianapolis Metropolitan Police Department
Indiana State Police
Internal Revenue Service, National Criminal Investigation Training Academy
Johnson County Sheriff's Office, Indiana
Kettering Police Department, Kettering, Ohio
Naval Criminal Investigative Service Training Academy
State of Florida, 15th Judicial Circuit Court
State of Louisiana OIG
US Marshals Service Academy