# Exit Conference Agenda

# Project Title:

# OIG Project No:

# Date:

**Team Members**

Add all project team members

**Objective**

To conduct a Peer Review of X OIG to ensure compliance with appliable Blue Book standards.

**Scope and Methodology**

OIGs are assessed on their compliance with each of the standards designated by CIGIE’s Inspections and Evaluations (I&E) Committee. The Blue Book standards currently covered by an external peer review include: (1) Quality Control, (2) Planning, (3) Data Collection and Analysis, (4) Evidence, (5) Records Maintenance, (6) Reporting, and (7) Followup. The OIG assigned to assess compliance, called the Reviewing OIG, determines whether an OIG’s internal policies and procedures address each standard, and whether the reviewed reports generally complied with Blue Book standards and followed internal policies and procedures. The peer review covers reports that state the work was conducted in accordance with the Blue Book and that were issued by an OIG within the 3-year period.

**Inspection/Evaluation Review**

* Outline the reports included as part of the peer Review

**Report Findings**

* Outline any findings resulting from the review.
* The Peer Review Report will provide the peer review team’s overall conclusions as to the Reviewed Organization’s general compliance with the covered Blue Book standards, and specific findings and recommendations, if any. The report includes findings that are significant noncompliances with one or more of the covered Blue Book standards.

**Findings Discussion/Addressing Areas of Disagreement**

The Reviewing OIG and the Reviewed Organization are encouraged to resolve areas of disagreement prior to issuing the final Peer Review Report (and Letter of Comment, if issued). The Reviewing OIG and the Reviewed Organization may seek technical clarification, Blue Book interpretations, or general Blue Book assistance from subject matter experts on the IEPRWG, as needed. If disputes remain unresolved at the working level, they should be elevated first to the respective Assistant IGs or equivalent executives and then to the respective IGs for resolution. If both OIGs are still unable to resolve areas of disagreement, one or both IGs may submit the dispute to the Chairs of the I&E Committee. The I&E Committee will review the areas of disagreement and recommend an appropriate course of action to facilitate resolution of the dispute. If either OIG disagrees with the I&E Committee’s recommendation, that OIG may appeal the I&E Committee’s recommendation to the CIGIE Executive Council for mediation and final decision.