

# What if I am the Peer Review Team Leader?

<b>Team Leader Responsibilities</b>	<b>Team Leader OIG Responsibilities</b>
<ul style="list-style-type: none"> <li>• Manages overall peer review and serves as Team POC</li> <li>• Handles logistical, administrative, and project management activities</li> <li>• Provides Reviewed Organization with draft and final reports, obtaining comments, and revising reports</li> <li>• Provides their OIG management sufficient info to resolve any disagreements</li> </ul>	<ul style="list-style-type: none"> <li>• IG or I&amp;E unit head signs and issues the final report</li> <li>• OIG stores and maintains documents generated by peer review team</li> <li>• OIG management resolves disagreements with Reviewed Organization’s management rising above team leader level</li> <li>• OIG responds to requests for information or documents (FOIA, subpoenas)</li> <li>• OIG reports required information in its SAR</li> </ul>

