

PROFESSIONAL DEVELOPMENT COMMITTEE MEMORANDUM

FROM: Robert A. Westbrooks
Chair, Professional Development Committee

DATE: November 22, 2019

SUBJECT: Announcement for the 2020 CIGIE Fellows Program

We are pleased to announce the 2020 CIGIE Fellows Program (CFP). The program, in its fourth year of operation, has been enhanced to allow for greater flexibility and participation by the OIG community. This includes rotations that can range from 4 months to 1-year, as well as a new part-time rotation option. Also, the program will be for one year, March 2020 – February 2021, and the rotational assignment can occur any time during that year. Developmental cohort activities will be spread out over the course of the year, and we'll provide that schedule to the Fellows upon acceptance into the program.

The next key step is to select an OIG representative to attend a 2-hour orientation session scheduled for December 4, 2019 from 10:00 am -12:00 pm at CIGIE Headquarters, 1717 H St. NW, Ste 825, Washington, DC. For those who cannot attend in person, there will be a telecon option. Attendance incurs no obligation on an OIG to participate in the CFP and is informative in nature.

OIGs desiring to participate, whether to nominate candidates and/or host Fellows for the rotation component, must appoint a representative to serve as their CFP Liaison. If you appointed a liaison to the program in previous years, please consider selecting the same person for the 2020 cohort for continuity and sharing of past lessons learned.

Program details will be discussed at the orientation, including key changes and improvements to this year's program. These changes will also be highlighted in the 2020 CIGIE Fellows Program Manual that we'll send with the Call for Nominations, which will be issued by December 13, 2019. The deadline to submit nominees will be February 7, 2020. Up to 16 nominees will be selected from participating OIGs across the CIGIE community to constitute the 2020 Fellows Cohort.

Please provide the name and email of your representative/CFP Liaison that will attend the December 4 program orientation session by December 2, to the CFP Management Team at fellows@cigie.gov. A meeting invite for the session will be sent to those representatives/liasons and will include the telecon option number and passcode.

The CFP is an integral component of CIGIE's leadership development activities across the community. Your participation and support for the program is key to its success.

