



**PANDEMIC RESPONSE**  
ACCOUNTABILITY COMMITTEE

July 24, 2020

Seeking Chief Data Officer

On March 27, 2020, President Trump signed into law the Coronavirus Aid, Relief, and Economy Security (CARES) Act, providing \$1.9 trillion in relief to America's workers, families, businesses, state and local governments, and others to address the COVID-19 outbreak and its impact on the economy and public health. The CARES Act also created the Pandemic Response Accountability Committee (PRAC) to conduct and coordinate independent oversight of the funds provided in the CARES Act and related legislation to address the federal government's pandemic response and recovery efforts.

The PRAC is seeking a highly qualified individual to fill an immediate need as Chief Data Officer to oversee the enterprise data strategy and strategic program direction within the PRAC. More information regarding this position is provided in the attached announcement.

**To apply please send your resume to [prac\\_jobs@cigie.gov](mailto:prac_jobs@cigie.gov), with the subject line: Chief Data Officer by August 7, 2020.**

I thank you for your interest in promoting good government and public trust.

Robert A. Westbrook  
Executive Director

**Chief Data Officer**  
**Pandemic Response Accountability Committee**  
**July 24, 2020**

The Pandemic Response Accountability Committee (PRAC) is seeking a highly qualified individual who can serve full time as Chief Data Officer. The Coronavirus Aid, Relief, and Economic Security (CARES) Act created the PRAC, composed of federal Offices of Inspector General to "promote transparency and conduct and support oversight of covered funds and the Coronavirus response to (1) prevent and detect fraud, waste, abuse, and mismanagement; and (2) mitigate major risks that cut across program and agency boundaries." The PRAC is currently overseeing about \$2.4 trillion in federal spending. Rather than a stand-alone organization, the PRAC is a Committee of the Council of the Inspectors General on Integrity and Efficiency (CIGIE), an independent entity established within the executive branch by the Inspector General Act of 1978, as amended, that includes the 75 statutorily created federal Inspectors General with a mission to address integrity, economy, and effectiveness issues that transcend individual government agencies.

The CARES Act created the PRAC and requires the PRAC to coordinate and support Inspectors General on matters related to oversight of covered funds and the Coronavirus response, review whether the reporting of contracts and grants using covered funds meets applicable standards and specifies the purpose of the contract or grant and measures of performance; and review the economy, efficiency, and effectiveness in the administration of, and the detection of fraud, waste, abuse, and mismanagement in, Coronavirus response programs and operations.

The PRAC encourages creative and practical problem-solving and insightful thought leadership, fosters collaborative professional relationships, and focuses on our core lines of business (Transparency, Oversight & Accountability, and Outreach & Engagement). To recruit and retain the best candidates, provide a positive work environment, and mitigate the risk of current and future pandemic-related workplace disruptions, the PRAC is organized and managed as a distributed workforce in a virtual workplace with a small physical footprint in Washington, DC.

The Chief Data Officer (CDO) is responsible for:

- The PRAC's enterprise data strategy and strategic program direction;
- Data governance consisting of policy and standards, data quality, risk management
- Data management services ensuring new data set acquisition, integration, dissemination, and lifecycle management

The CDO should have a strong understanding of USAspending.gov data and the existing reporting requirements within agency financial systems and existing processes under the Federal Funding and Transparency Act, as amended by the Digital Accountability and Transparency Act. The CDO also should understand and keep up-to-date on local, state, and national policies and trends that affect the PRAC and shape stakeholders' views and should be aware of the PRAC's

impact on the external environment. The CDO reports directly to the Associate Director for Transparency.

## **Duties**

The Chief Data Officer is responsible for guiding the PRAC's enterprise data strategy, data governance framework and providing expert advice to PRAC leadership on data-related matters, including data acquisition, data quality and privacy concerns.

More specifically, the Chief Data Officer:

- Creates strategy and policies for improving data quality, enhancing data management practices, integrating data delivery and leading the governance of data management practices and governance.
- Defines and solicits requirements from PRAC members to determine what data is central to accomplish the mission. Provides recommendations for opportunities to increase the effectiveness and efficiency in managing data, including analyzing the value of data already available, acquiring new sources of data, and collaborating to share data.
- Establishes effective processes for the PRAC to collect, use, manage, and publish data. Increases effectiveness and efficiency in managing data, analyzing the value of the data already available, and collaborating across the PRAC and the OIG community to share data. Ensures data is available, reliable, consistent, accessible, secure, and timely to support the mission and activities of the PRAC
- Develops and implements a data services strategy to maximize use of data, including data warehouses, data sets, business intelligence tools, and staff training
- Represents the PRAC at working group forums that focus on data transparency, accountability, policy and collaboration
- Collaborates with the PRAC Chief Information Security Officer and Counsel to ensure data efforts adhere to the Privacy Act; ensuring full analysis of privacy, confidentiality, and security issues
- Responsible for PRAC-wide orchestration, policy proposals and adherence towards a formal data governance framework and data life cycle practices to unlock the potential of data to achieve the PRAC's statutory mission
- Encourages a culture that promotes data-driven decisions backed by tools, products, and services, including audits and investigations

## **Qualification Requirements**

In-depth knowledge of data management and data governance practices is required. The incumbent must exercise sound judgment and possess the ability to apply policy in often novel or precedent setting situations. This position requires a strong academic background quantitative and qualitative analysis, business administration, information technology, or the

equivalent.

**How to Apply**

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