

**The U.S. Government Publishing Office (GPO)
Office of the Inspector General (OIG)**

VACANCY: Assistant Inspector General for Investigations, GI-1811-15

GENERAL POSITION INFORMATION:

- **Salary:** \$148,484 to \$176,300. The position is eligible for Law Enforcement Availability Pay. Based on 2022 OPM pay scale.
- **Position Type:** Competitive Service
- **Opening Date:** 10/4/2022
- **Close Date:** Remain Open Until Filled
- **Who May Apply:** Current Federal employees serving at or above grade level GS-15 in the competitive service, or excepted service with inter-agency agreements in accordance with OPM guidelines This is a lateral transfer/re-assignment ONLY.
- **Duty Location:** 732 North Capitol St NW, Washington, D.C., within walking distance of Union Station.
- **Security Clearance:** Secret
- **Telework:** Yes as determined by agency/office policy.
- **Travel Required:** Occasional

SUMMARY

The OIG helps the GPO effectively carry out its responsibilities by promoting economy, efficiency, and effectiveness in the administration of, and to prevent and detect waste, fraud and abuse in GPO programs and operations. Additional information regarding GPO is available at www.gpo.gov.

MAJOR DUTIES

Responsible for planning, directing, and administering the OIG's investigative program and formulating, developing, communicating, and implementing overall investigative policies, standards, and procedures. Exercises direct control over all investigative activities to the extent necessary to ensure effective execution.

The GPO OIG's investigative focus is on white-collar proactive strategic fraud investigations.

Establishes a system of quality control that is designed to provide the Investigations Division with reasonable assurance that the organization, its personnel, and products comply with professional standards and applicable legal and regulatory requirements.

Responsible for planning and directing the work of OIG special agents; the timeliness, quality, and factual accuracy of reports of investigations; and the coordination of criminal referrals to Department of Justice or other state agencies.

Serves as the principal advisor to the IG concerning investigative matters and issues so that the IG's decisions and actions on such matters and issues reflect sound judgment. Initiates and maintains effective relationships and liaison as the IG's representative regarding investigative criminal matters with respect to the U.S Department of Justice and United States Attorneys,



Federal Bureau of Investigation, Secret Service, the Federal Law Enforcement Training Center, other law enforcement organizations, and other interested parties. Routinely monitors the IG community and legislative initiative for application to GPO's OIG/OI. Reviews and disseminates investigative reports from other agencies.

Effectively leads and manages special agents to enhance performance, development, and satisfaction in accomplishing OIG goals and objectives. Implement the OIG's strategic priorities to promote positive change, maximize efficiency and value in our work, and leads by example in creating a model organization.

APPLICATION PACKAGE: All documents should be in Adobe PDF format.

- **Resume:** Reflect the duties and responsibilities under each position you have held with each employer (no more than 5 pages)
- **SF-50, Notification of Personnel Action:** showing the GS-15 grade level and competitive.
- **Performance Evaluation:** Your most recent performance appraisal. If your performance appraisal is not dated **within the last 12 months** or if you are unable to provide a recent performance appraisal, you must provide a written statement explaining why it was not obtainable.
- **DD-214:** If you are claiming Veterans Preference, provide a copy of your DD-214 or Discharge from Active Duty, or other equivalent documentation to prove your entitlement and to verify your type of discharge.
- **VA Letter and SF 15:** If you are claiming Veterans' Preference based on a Compensable Disability, Widow or Spouse Entitlement, or as a Purple Heart recipient, you must submit your SF-15 and the required proof of disability, i.e., Department of Veterans Affairs letter dated 1991 or later.

OTHER KEY REQUIREMENTS:

- U.S. Citizenship
- Selectees must pass a drug test prior to appointment
- Males born after 12/03/1959 must be registered for Selective Service.
- Incumbent must annually file a Confidential Financial Disclosure statement.

WHERE TO SUBMIT: A complete application package must be sent to Nathan Deahl, Deputy Inspector General at ndeahl@gpo.gov.

Please omit/redact sensitive Personally Identifiable Information e.g. social security number.