

**The U.S. Government Publishing Office (GPO)
Office of the Inspector General (OIG)**

VACANCY: Senior Criminal Investigator, GI-1811-13

GENERAL POSITION INFORMATION:

Salary: \$106,823-138,868 (*based on Baltimore, DC, MD, VA locality*)*

*The position is also eligible for Law Enforcement Availability Pay

Position Type: Competitive Service

Opening Date: 2/22/2022

Close Date: Remain Open Until Filled

Who May Apply: Current Federal employees serving at or above grade level GI-13 (or equivalent) and have completed their one-year probationary period. This is a lateral transfer/re-assignment ONLY.

Duty Location: 732 North Capitol St NW, Washington, D.C.

Required Security Clearance: SECRET

Telework Eligible: Yes, as determined by office policy

Relocation Expenses: No

Travel Required: Occasional

SUMMARY: The OIG helps the GPO effectively carry out its responsibilities by promoting economy, efficiency, and effectiveness in the administration of, and to prevent and detect waste, fraud and abuse in GPO programs and operations. Additional information regarding GPO is available at www.gpo.gov.

MAJOR DUTIES

- Evaluates complaints, information, or allegations to determine if they are under the OIG's jurisdiction under the Inspector General Act, applicable laws, regulations, and judicial opinions.
- Determines whether complaints, information, or allegations merit further investigation and the potential for criminal prosecution or other civil or administrative resolution.
- Initiates and independently develops and analyzes data for establishment of complex proactive program initiatives (i.e. the ability to generate cases proactively).
- Independently plans and coordinates complex and comprehensive criminal and civil investigations, which includes setting deadlines, and monitors progress to ensure timely investigations and cost-effective and efficient use of investigative resources.
- Conducts in-depth and complex investigations into crimes dealing with false statements, misappropriation of Government funds, theft of Government property, embezzlement, bribery, contract and procurement fraud, conspiracy and other possible fraud, waste, and mismanagement schemes.
- Prepares reports of investigation which includes clear writing, logical organization, accuracy, conciseness, completeness, and compliance with existing laws, regulations and procedures, and CIGIE Quality Standards for Investigations.
- Provides testimony in Federal, State, or local courts.
- Obtains technically complex evidence, such as electronically stored information and program or software documentation, which are required as essential evidence in



pursuing investigations dealing with computer wrongdoing.

- Develops leads, informants, and other sources of information in conducting complex investigations for violation of Federal laws and for possible infiltration of organized crime into GPO procurement programs.
- Meets with GPO management officials to provide such investigative information as they may require in the performance of their duties.
- Conducts records checks and maintains liaison with Federal, State and local law enforcement agencies, including their respective judicial counterparts, relative to investigations affecting GPO, its personnel, programs, operations, and property.
- Prepares, reviews, analyzes, and verifies statistical and other data compiled for use as exhibits in investigations, studies and reports.
- Performs other related duties as assigned.

APPLICATION PACKAGE: All documents should be in Adobe PDF format.

- **Cover Letter:** A cover letter is not required but encouraged. Please include a brief synopsis of how you meet the major duties above.
- **Writing Sample:** Provide a sample of your writing as the primary author, or, alternatively a written evaluation may be performed as part of the selection process.
- **Resume:** Reflect the duties and responsibilities under each position you have held with each employer.
- **SF-50, Notification of Personnel Action:** Submit a Notification of Personnel Action (SF-50) showing the GI-13 grade level and competitive or excepted service.
- **Performance Evaluation:** Your most recent performance appraisal. If your performance appraisal is not dated **within the last 12 months** or if you are unable to provide a recent performance appraisal, you must provide a written statement explaining why it was not obtainable.
- **DD-214:** If you are claiming Veterans Preference, provide a copy of your DD-214 or Discharge from Active Duty, or other equivalent documentation to prove your entitlement and to verify your type of discharge.
- **VA Letter and SF 15:** If you are claiming Veterans' Preference based on a Compensable Disability, Widow or Spouse Entitlement, or as a Purple Heart recipient, you must submit your SF-15 and the required proof of disability, i.e., Department of Veterans Affairs letter dated 1991 or later.

OTHER KEY REQUIREMENTS:

- U.S. Citizenship
- Selectees must pass a drug test prior to appointment.
- Males born after 12/03/1959 must be registered for Selective Service.
- Incumbent must annually file a Confidential Financial Disclosure statement.
- **DESIGNATED TESTING POSITION:** Incumbent is required to be screened under the civilian drug abuse testing program. Periodic urinalysis will be required to test for drug abuse. Failure to submit specimen or sign will result in incumbent being subject to adverse action proceedings in accordance with appropriate regulations.
- **PHYSICAL REQUIREMENTS:** Performance of above duties requires moderate to arduous



physical exertion involving walking and standing, use of firearms, and exposure to inclement weather. Manual dexterity with comparatively free motion of finger, wrist, elbow, shoulder, hip, and knee joints is required. Arms, hands, legs, and feet must be sufficiently intact and functioning in order that the incumbent may perform the duties satisfactorily. Near vision, glasses permitted, must be acute for reading of printed materials the size of typewritten characters. The ability of incumbent to hear the conversational voice and whispered speech is required. Any hearing impairment may be compensated for by use of a hearing aid. Since the duties of the position are exacting, and may involve work performed under arduous conditions, the incumbent must possess emotional and mental stability. Any physical condition, which would cause the applicant to be a hazard to himself/herself or to others, will disqualify him or her. Incumbent must pass periodic medical exams as outlined in the GPO OIG's policy.

- FIREARM & TRAINING QUALIFICATIONS: Incumbent must qualify with and carry a firearm. Incumbent must complete basic law enforcement training requirements as outlined in GPO OIG's policy.
- LAUTENBERG AMENDMENT: This position authorizes the incumbent to carry a firearm. Any person who has been convicted of a misdemeanor crime of domestic violence cannot lawfully possess a firearm or ammunition (18 U.S.C. § 922(g)(9)). Candidates who have been convicted of a misdemeanor crime of domestic violence are not qualified for this position.
- Candidates under consideration will be required to certify whether they have ever been convicted of such an offense. False or fraudulent information provided by candidates is criminally punishable by fine or imprisonment (18 U.S.C. § 1001).
- MOTOR VEHICLE OPERATOR'S LICENSE: Applicant must possess and maintain a valid motor vehicle operator's license while employed in the position and will be required to operate the motor vehicle in accordance with applicable agency regulations and related requirements of the GPO OIG.
- FINANCIAL DISCLOSURE: Incumbent must annually file a Confidential Financial Disclosure statement.

WHERE TO SUBMIT: Complete application package must be sent to Nathan Deahl, Deputy Inspector General at ndeahl@gpo.gov.

Please omit/redact sensitive Personally Identifiable Information e.g. social security number.