

**The U.S. Government Publishing Office (GPO)  
Office of the Inspector General (OIG)**

**TWO VACANCIES: FORENSIC AUDITOR, PG-0510/0511-13**

**Salary: \$106,823-138,868** (*based on Baltimore, DC, MD, VA locality*)

**Position Type:** Competitive Service

**Opening Date:** 4/21/2022

**Close Date:** Remain Open Until Filled

**Who May Apply:** Current Federal employees serving at or above grade level GS-13 (or equivalent) and have completed their one-year probationary period. This is a lateral transfer/re-assignment ONLY.

**Duty Location:** 732 North Capitol St NW, Washington, D.C.

**Required Security Clearance:** None

**Telework Eligible:** Yes, as determined by office policy

**Relocation Expenses:** No

**Travel Required:** Occasional

**SUMMARY:** The OIG helps GPO effectively carry out its responsibilities by promoting economy, efficiency, and effectiveness in the administration of, and to prevent and detect waste, fraud and abuse in GPO programs and operations. Additional information regarding GPO is available at [www.gpo.gov](http://www.gpo.gov).

**MAJOR DUTIES**

- Performs detailed analysis of financial, contracting, acquisition, procurement, accounting and business records. Applies forensic auditing and accounting techniques to detect fraud and outline fraud schemes in GPO programs to support investigations and prosecutions and to generate investigative casework.
- Analyzes GPO's financial activities to identify instances of mail fraud, wire fraud, conspiracy, bank fraud, mortgage fraud, property flipping, equity skimming, money laundering, tax fraud, bankruptcy fraud, bribery, official misconduct, and any other illegal acts.
- Coordinates with special agents to assist in determining the financial and record keeping evidence to be obtained through IG and grand jury subpoenas. The evidence can include loan files, benefits payments, contracts, fiduciary and provider records, financial institution and other related financial records. Participates in secured searches and prepares and serves subpoenas as required.
- Reconstructs partial or inadequate financial records of individuals and private governmental organizations. Reviews a large variety of accounting systems and makes recommendations as to how the system of internal control and internal check can be improved to prevent fraud, waste and abuse. Analyzes manual, as well as, computerized books and records. Obtains evidence through the interview of a large number of witnesses.
- Assists special agents in preparing for interviews of witnesses and subjects regarding matters for which detailed understanding of financial documents reviewed by the auditor is needed. Accompanies special agents on interviews in nonvolatile situations and contributes suggestions of leads.
- Interacts with other law enforcement agents during joint investigations and provides supporting analysis required by the various agencies represented.
- Maintains highly sensitive and complex investigative matters in confidence.
- Keeps responsible leadership and legal staff, such as Federal and state prosecutors informed



of progress, controversial matters and major impact and the overall scope of the case.

- Must be able to work well as a member of an investigative team. GPO OIG operations are team-based. As a team member or team leader, plans, directs, and executes forensic financial analysis in support of, and to generate, investigations, audits and/or accounting assignments of diverse activities that may be nationwide or local in scope. The research and analysis characteristically involve GPO's complex financial transactions.
- May provide testimony as a summary or expert witness on the results of financial and data analysis during civil and criminal trials and other administrative proceedings.
- Develops and provides technical training on data analysis programs, GPO systems, and financial fraud schemes to INV personnel in support of OIG investigations.

**APPLICATION PACKAGE:** All documents should be in Adobe PDF format.

- **Cover Letter:** A cover letter is not required but encouraged. Please include a brief synopsis of how you meet the major duties above.
- **Writing Sample:** Provide a sample of your writing as the primary author, or, alternatively a written evaluation may be performed as part of the selection process.
- **Resume:** Reflect the duties and responsibilities under each position you have held with each employer.
- **SF-50, Notification of Personnel Action:** Submit a Notification of Personnel Action (SF-50) showing the GS-13 grade level and competitive or excepted service.
- **Performance Evaluation:** Your most recent performance appraisal. If your performance appraisal is not dated **within the last 12 months** or if you are unable to provide a recent performance appraisal, you must provide a written statement explaining why it was not obtainable.
- **DD-214:** If you are claiming Veterans Preference, provide a copy of your DD-214 or Discharge from Active Duty, or other equivalent documentation to prove your entitlement and to verify your type of discharge.
- **VA Letter and SF 15:** If you are claiming Veterans' Preference based on a Compensable Disability, Widow or Spouse Entitlement, or as a Purple Heart recipient, you must submit your SF-15 and the required proof of disability, i.e., Department of Veterans Affairs letter dated 1991 or later.

**OTHER KEY REQUIREMENTS:**

- U.S. Citizenship
- Selectees must pass a drug test prior to appointment
- Males born after 12/03/1959 must be registered for Selective Service.

**WHERE TO SUBMIT:** Complete application package must be sent to Nathan Deahl, Deputy Inspector General at [ndeahl@gpo.gov](mailto:ndeahl@gpo.gov).

*Please omit/redact sensitive Personally Identifiable Information e.g. social security number.*