

**The U.S. Government Publishing Office (GPO)
Office of the Inspector General (OIG)
Detail Opportunity GS-13 Auditor**

We are pleased to offer a reimbursable detail opportunity to the Inspector General Community. GPO OIG is seeking a highly motivated and qualified individual (GS-13) to serve as a Senior Auditor to assist the OIG Audits Division by providing timely, balanced, credible, and independent financial and performance audits and reviews that address the economy, efficiency, and effectiveness of GPO operations. This is a 1-year assignment; however, it may be extended depending on the needs of management and the employee's interest and availability. This opportunity will remain open until filled.

DETAIL DESCRIPTION:

The incumbent provides expert level advice in the area of auditing. Will work as a team to conduct financially related audits of GPO programs and operations.

GENERAL POSITION INFORMATION:

Duty Location: 732 North Capitol St NW, Washington, D.C.

Required Security Clearance: None

Telework Eligible: Yes, as determined by office policy

Relocation Expenses: No

Travel Required: Occasional

Certifications: Certified Public Accountant (preferred).

MAJOR DUTIES

- Participates as part of a team to conduct audits with a financial nexus to GPO programs, operations, and activities demonstrating the ability to perform all three phases (survey, fieldwork and reporting) of an audit with limited oversight.
- Develops audit surveys and plans which define audit objectives, background information, data collection, sampling plan and analysis techniques and methods in accordance with GAGAS and the GPO OIG Audit Policies and Procedures Handbook.
- Selects and applies analytical methods appropriate to the situation from a number of alternatives to develop conclusions and recommendations.
- Integrates and consolidates analyses and written summaries of others to develop draft findings and complete draft products within the prescribed timeframes.
- Plans and prioritizes assignments so that the most important or urgent tasks are completed first and pre-established deadlines are met.
- Leads meetings with OIG and GPO officials to communicate results of work.
- Maintaining compliance with applicable professional auditing and quality control standards.

APPLICATION PACKAGE:

- **Cover Letter:** A cover letter is not required but encouraged. Please include a brief synopsis of how you meet the major duties above.
- **Resume:** Reflect the duties and responsibilities under each position you have held with each employer.

WHERE TO SUBMIT: Nathan Deahl, Deputy Inspector General at ndeahl@gpo.gov.