

Vacancy Announcement: 120052-02

Job Title: ASSISTANT INSPECTOR GENERAL FOR INSPECTIONS AND EVALUATIONS
Job ID: 120052
Area of Consideration: Open All Sources
Open Date: 03-SEP-2021
Close Date: 04-OCT-2021
Number Avail. Positions: 1
Location: WASHINGTON, D.C.
Pay Plan/Series/Grade: SL / 1801 / 00
Salary Range: 132552.00 to 183300.00
Work Schedule: Full-Time
Type of Appointment: Excepted Service

Personnel Representative: Ms. A. Miller

Commerical Phone: 301-619-3165

NOTE: THERE ARE UNIQUE APPLICATION INSTRUCTIONS FOR THIS VACANCY ANNOUNCEMENT.

PLEASE READ APPLICATION INSTRUCTIONS CAREFULLY.

If you are viewing this announcement via USA Jobs, please visit www.dia.mil/careers to view this announcement and specific qualification requirements.

This position is a Defense Civilian Intelligence Personnel System (DCIPS) position in the Excepted Service under 10 U.S.C. 1601.

All current and prior Federal employees must also submit a copy of their SF-50, Notification of Personnel Action that documents their appointment to or promotion to the highest grade held.

DO NOT APPLY ONLINE FOR THIS VACANCY.

APPLICATIONS SHOULD BE SENT TO POCS LISTED IN APPLICATION INSTRUCTIONS.

DUTIES:

This is a Defense Intelligence Senior Level (DISL) Tier 1 position.

Serves as a second-level management official and Assistant Inspector General (AIG) for Inspections and Evaluations responsible for a wide-range of internal oversight inspection and evaluation activities in the Office of the Inspector General (OIG). These activities encompass evaluations, surveys, special studies, compliance and systemic inspections, management evaluations, and organizational surveys. As such, incumbent organizes, plans, supervises and directs work through subordinate supervisors responsible for execution of highly complex compliance and systemic inspections. Has authority for planning and managing the overall efficiency and effectiveness of assigned programs, the development, management and execution of major OIG portions of the Agency's strategic plan, and implementation of policies, procedures, and instructions issued by higher authorities. Directs and monitors the utilization of resources (i.e., staff, funds, space, and

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equipment) in executing, developing, and attaining program goals and operational requirements.

Responsible for organizing, planning, supervising, and directing work through subordinate supervisors of personnel responsible for execution of highly complex Agency systemic and compliance inspections. Exercises broad responsibility and authority for planning and managing the overall efficiency and effectiveness of assigned operations and communicating the strategic plan, mission, vision, and values to employees within the organization. Makes authoritative decisions on the allocation of resources and approval of contracts and contract modifications. - Oversees through subordinate experts/supervisors various special projects to meet unique customer and headquarters requirements; to identify future concerns, issues and requirements; and to develop strategies to accomplish the mission. - Develops annual and strategic planning process; coordinates inspection plans and promotes effective working relationships with senior Agency management officials and congressional staff; coordinates Agency inspections with officials from the Department of Defense IG, General Accountability Office, and other inspection agencies; develops inspections objectives; reviews and approves inspection guidelines; reviews the progress of individual inspections and leads report conference; ensures that inspection findings are consistent with objectives; reviews the written products of inspectors and finalizes inspection reports for the review of the IG; and ensures that report recommendations identify substantive ways to improve the efficiency and/or effectiveness of agency operations. - Refers cases involving any fraud, waste, abuse, malfeasance or misfeasance, collusion or violations of law to the appropriate officials immediately. - As an inspection expert, represents the Agency on external boards, committees and working groups. Represents the Agency in planning, proposing, defending, and coordinating program initiatives. Participates in briefings and meetings to provide advice and assistance. - Exercises a high degree of originality and judgment in accomplishing responsibilities that contribute significantly in guiding and shaping the future of the Agency. - Performs other duties as assigned.

QUALIFICATIONS REQUIREMENTS: Applicants will be assessed against qualifications which fall into two areas: Intelligence Community Senior Officer Core Qualifications (ICSOCQ) and Technical Qualifications. A resume and Supplemental Narrative Statement must be provided addressing all criteria above, Not to Exceed 25 pages.

CRITERIA 1 - IC SENIOR OFFICER CORE QUALIFICATION: You will be assessed against the IC Senior Officer Core Qualification Standard - Leading the Intelligence Enterprise to determine your interagency or multi-organizational (business, mission or professional) leadership competencies. (All three IC Senior Officer Core Qualification (ICSOCQ) standard essential factors must be addressed separately in your Supplemental Narrative Statement. One page maximum per ICSOCQ.)

1) Collaboration and Integration. Senior officers have a responsibility to share information and knowledge to achieve results, and in that regard are expected to build effective networks and alliances with key peers and stakeholders across the IC and/or with other United States Government (USG), state, local, tribal and foreign officials, as appropriate; actively engage these peers and stakeholders; involve them in key decisions; and effectively leverage these networks and alliances to achieve significant results. Senior officers are expected to create an environment that promotes employee engagement, collaboration, integration, information and knowledge sharing, and the candid, open exchange of diverse points of view. Candidates assessed against this competency must demonstrate knowledge, skill, and/or ability to:

(a) Build, leverage, and lead collaborative networks with key peers and stakeholders across the IC and/or in other government/private-sector organizations, or professional/technical disciplines to achieve significant joint/multi-agency mission outcomes; and integrate joint/multi-agency activities, effectively exercising collaborative plans that realize mutual, joint, or

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multi-organizational goals.

2) Enterprise Focus. Senior officers are expected to demonstrate a deep understanding of how the missions, structures, leaders, and cultures of the various IC components interact and connect; synthesize resources, information, and other inputs to effectively integrate and align component, IC, and USG interests and activities to achieve IC-wide, national, or international priorities. In addition, senior officers are expected to encourage and support Joint Duty assignments and developmental experiences that develop and reinforce an enterprise focus among their subordinates.

Candidates assessed against this competency must demonstrate knowledge, skill, and/or ability to:

(a) Understand the roles, missions, capabilities, and organizational and political realities of the intelligence enterprise; apply that understanding to drive joint, interagency, or multiorganizational mission accomplishment.

(b) Understand how organizations, resources, information, and processes within the IC or interagency/multi-organizational environment interact with and influence one another; apply that understanding to solve complex interagency or multi-organizational problems.

3) Values-Centered Leadership. IC senior officers are expected to personally embody, advance, and reinforce IC core values: a Commitment to selfless service and excellence in support of the IC's mission, as well as to preserving, protecting, and defending the Nation's laws and liberties; the integrity and Courage (moral, intellectual, and physical) to seek and speak the truth, to innovate, and to change things for the better, regardless of personal or professional risk; and Collaboration as members of a single IC-wide team, respecting and leveraging the diversity of all members of the IC, their background, their sources and methods, and their points of view. In addition, senior officers are also expected to demonstrate and promote departmental and/or component core values, which may be incorporated in writing, as applicable. Candidates assessed against this competency must demonstrate knowledge, skill, and/or ability to:

(a) Promote, reinforce, and reward IC, departmental component core values in the workforce and ensure that actions, policies, and practices are aligned with, and embody those values.

(b) Ensure that organizational strategies, policies, procedures, and actions give appropriate focus, attention, and commitment to diversity of people, points of view, ideas, and insights.

CRITERIA 2a: TECHNICAL QUALIFICATIONS (TQ): (Each must be addressed separately in your Supplementary Narrative Statement. One page maximum per TQ.)

1. Demonstrates an enterprise perspective and superior analytic and critical thinking skills throughout their experience in conducting independent inspections and evaluations and broad oversight reviews across a geographically dispersed organization.

2. Demonstrates extensive knowledge of federal oversight standards, techniques and practices that guide independent, proactive, and reactive inspections and evaluations to ensure economy, efficiency, and effectiveness of programs and activities.

3. Demonstrates strong organizational and interpersonal skills in leading large scale/complex teams, projects or operations with compelling results. This includes managing conflict, leading change, leveraging diversity, developing others, and team building.

4. Demonstrates superior communications skills, both orally and in writing, to represent the Office of Inspector General's inspections and evaluations operations, reports and persuasive recommendations to senior leadership, both internal and external to the organization.

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CRITERIA 2b: HIGHLY DESIRED QUALIFICATIONS: (Each should be addressed separately in your Supplementary Narrative Statement. One page maximum per HD TQ.)

1. Experience working in a leader/senior expert role at a Federal Office of Inspector General (OIG).
2. Experience working in a leader/senior expert role within the Intelligence Community and/or Department of Defense.

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Follow the instructions, below.

All applicants are required to submit a résumé. Format is at your discretion, but must include: full name, address, and telephone numbers and/or email address where you can be reached. In addition to providing a current résumé, all applicants must prepare and submit a Supplemental Narrative Statement describing in sufficient detail the experience, education, and accomplishments that have provided them the skills and knowledge required in the IC SOCQs, and technical qualification areas above.

Incomplete application packages will not be considered. Applications will be no longer than 25 pages to include the resume.

We provide reasonable accommodations to applicants with disabilities, where appropriate. If you need a reasonable accommodation for any part of the application or hiring process, please notify us at the address below. The decision on granting an accommodation will be on a case-by-case basis.

HOW TO SUBMIT YOUR APPLICATION:

Résumé and Supplemental Narrative Statement, and any attachments, should be in MS Word, Adobe Acrobat or similar file formats.

We recommend you submit your application via e-mail to avoid possible mail delays. Submit unclassified applications to diasemovacancies@dodiis.mil and Angela.Miller@dodiis.mil.
DIA Interagency Distribution - DIA employees may send applications via interagency distribution to the Senior Executive Management Office, SEMO, (Ms. Miller), DIAC.

If none of the above methods are available, you may mail your application to:
Defense Intelligence Agency
Senior Executive Management Office (Attn: SEMO, DIAC, Ms. Miller)
Building 6000 Joint Base Anacostia-Bolling, Washington, D.C. 20340-5100.

NOTE: Use of postage paid Government agency envelopes to file job applications is a violation of Federal law and regulation. Applications received in government franked envelopes will not be considered. Please send only one application by one of the methods above. Applications and any supporting materials you submit will not be returned.

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REGARDLESS OF WHICH TRANSMISSION METHOD YOU USE, YOUR APPLICATION MUST BE RECEIVED IN THE SENIOR EXECUTIVE MANAGEMENT OFFICE BY CLOSE OF BUSINESS ON THE CLOSING DATE STATED ON THIS VACANCY ANNOUNCEMENT.

SPECIAL NOTES:**Joint Duty Credit:**

All DIA executive level positions require Joint Duty credit. Work experience which qualifies for joint duty certification under Intelligence Community Directive 601. Qualifying experience requires at least 12 months of satisfactory performance at a pay grade of at least GS-11 (or equivalent) after 11 September 2001 in positions such as: prior military service; a detail, rotational, or temporary assignment to another agency in the Intelligence Community or equivalent experience in the private sector, academia, or other Federal or state agencies.

Note: Applicants without Joint Duty credit may apply for the position and can be considered. If selected, a waiver would be required prior to final appointment or provide proof of Joint Duty qualifying experience.

Privacy Act Statement:

The National Security Act of 1947, as amended, (50 U.S.C. 401 et seq.) 10 U.S.C. 113, 5 U.S.C. 301, 44 U.S.C. 3102, and E.O. 9397 (SSN), authorizes collection of the requested information. The information is collected to evaluate individuals for specific employment opportunities. In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the Department of Defense as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The DoD 'Blanket Routine Uses' set forth at the beginning of the Defense Intelligence Agency's compilation of systems of records notices apply to this system.

Information is requested on a voluntary basis, failure to provide information may delay the employment process.

Authority

This position is a Defense Intelligence Senior Level (DISL) position. DIA has the authority to establish and staff these positions through PL 104-201.

Citizenship, Background Investigations and Pre-Employment Screening/Agreement

All DISL candidates must be U.S. citizens able to obtain a Top Secret clearance and are subject to a thorough background inquiry. Information obtained during this inquiry will be considered in the selection decision. Selectees for DISL positions are also subject to mandatory testing for illegal drug use prior to appointment, and may be subject to polygraph examinations. DISL employees will sign an agreement not to disclose, in any fashion, classified information to unauthorized persons.

Probationary Period

Applicants selected for this position must successfully complete a one-year probationary period in conjunction with the appointment at the DISL level. (Applicants selected from outside DIA are also subject to the completion of an additional one-year probationary period [two years total] associated with their initial appointment to the Agency.)

Mobility and Deployment

Organizational, functional and geographical mobility is highly desirable for senior civilians. It can add breadth and depth to the member's experience along with greater challenges and

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responsibilities. All DIA employees are subject to world-wide deployment to crisis situations and may be required to serve anywhere in the world.

Direct Deposit

Applicants selected for this position must enroll in the DoD Direct Deposit/Electronic Transfer of Pay Program.

Required Disclosure

This position is covered under the Ethics in Government Act of 1978 (P.L. 95-521). Incumbents of this position will be required to file an Executive Branch Public Financial Disclosure Report (SF-278) with the DIA Office of General Counsel.

Merit Selection Principles and Non-Discrimination

DIA will consider all DISL candidates without regard to race, color, creed, religion, gender, national origin, age, marital status, sexual orientation, political affiliation, physical or mental disability or any other non-merit factors. Selection will be based solely upon merit and qualifications. The filling of DISL positions is not subject to automatic assignment registration programs such as the DoD Priority Placement Program.

End of Report