



CIGIE Training Institute

Detailee Opportunity

The CIGIE Training Institute is seeking nominations from CIGIE member organizations for a fully reimbursable detailee for up to three-years in Washington, D.C.¹ The individual will support diverse learning and professional development opportunities for the CIGIE community, including efforts aligned with the Institute's performance and learning-centered approach.

Interested candidates at the GS-9 to 12 levels or equivalents² should be adaptable, open to new experiences, and able to work in a fast-paced environment. Individuals must possess strong critical thinking, technology, communication, teamwork, and leadership skills as well as have a minimum of two years of experience working in an Office of Inspector General (OIG). Duties of the position can include assisting with the development and production of virtual and in-class learning programs, applying web-based technologies in organizing learning events, leading special projects, supporting the CIGIE community, managing daily operations, and responding to customer inquiries.

The detailee experience allows for an engaging professional development opportunity for the individual to build upon current skills and perform new ones. The detailee benefits from exposure to the entire CIGIE community and obtains knowledge about the workings of the organization and its 75-member OIGs.

Detailee applicants must seek the approval of their OIG management prior to applying. Once approved, applicants should email a current resume and narrative (500 words or less) explaining their interest and qualifications for the detail position. Please submit your applications to Beth León, AI&E Academy Learning Director, at beth.leon@cigie.gov by Friday, October 22, 2021.

¹ CIGIE is physically located at 1717 H Street, NW, Washington, D.C. Applicants must be based in the D.C. area.

² Reimbursement is capped at the GS-12, Step 10 amount of \$113,362.