

FEDERAL ELECTION COMMISSION

The Federal Election Commission (FEC) is seeking an individual in the OIG community to work on a reimbursable 120-day detail beginning May 13, 2019 (which could be extended for an additional 90 to 120 days upon mutual agreement) to serve as Acting FEC Inspector General (IG), until the recruitment and appointment of a new, permanent Inspector General is completed. The Commission envisions that an Acting Inspector General would have the same authorities as a permanent IG. The FEC's OIG is a small office consisting of approximately five permanent staff.

About the FEC:

The FEC is an independent federal agency with exclusive jurisdiction over the administration, interpretation, and civil enforcement of the Federal Election Campaign Act, which requires disclosure of campaign contributions and expenditures by candidates for Federal office and committees supporting those candidates, and imposes limitations on the amount and sources of such contributions. The FEC also administers the federal programs that provide public funding to qualified candidates for President and Vice President. By ensuring that the required campaign finance disclosures are made and that the campaign finance rules are effectively and fairly enforced, the Commission seeks to foster the electorate's confidence in the integrity of the nation's political process. The FEC is headed by six Commissioners, no more than three of whom may represent the same political party, who are appointed by the President with the advice and consent of the Senate. Further information about the Commission can be found on its website at www.fec.gov.

Applicants for the Acting Inspector General position must be current Federal employees with at least one year of experience at the GS-15 level (or equivalent). The Qualifications and Duties are listed below:

Qualifications:

1. Experience in supervising OIG investigations, audits, and evaluations in a federal Office of Inspector General;
2. Experience in overseeing evaluations and audits of federal information security and privacy programs, federal contracting, audits of other federal programs and activities, and federal financial statement audits;
3. Experience in actively participating in the day-to-day activities of OIG investigations, audits, and program evaluations, including regular engagement with management on its efforts to implement open OIG recommendations; and
4. Experience in managing a small or medium-sized federal OIG, including congressional reporting, budget, personnel, and associated administrative duties.

Duties:

The IG oversees professional staff and support contractors that conduct:

- *Performance audits* that address the efficiency, effectiveness, and economy of the FEC's programs, activities, and functions; provide information to responsible parties to improve

public accountability; facilitate oversight and decision making; and initiate corrective actions;

- *Financial audits* that provide an independent assessment of whether agency financial statements are presented fairly in accordance with generally accepted accounting principles;
- *Evaluations*, which are systematic and independent assessments of the design, implementation, and/or results of the FEC's operations, programs, or policies; and
- *Investigations* based on alleged or suspected fraud, waste, abuse, or gross mismanagement; employee or contractor misconduct; or criminal and civil violations of law that affect the FEC's programs and operations.

The IG is also keeps Congress and the Commission fully and currently informed of any problems in agency programs and operations.

The FEC OIG is located at 1050 First Street, NE, Washington, DC, near Union Station.

Persons interested in applying for the Acting Inspector General position should forward their resume and an SF-50 reflecting their current employment status by **Monday, April 29, 2019** to:

- Kate Higginbothom, Deputy Staff Director - Management & Administration, Federal Election Commission at KHigginbothom@fec.gov; and
- Lauren Lien, Acting Human Resources Director, Federal Election Commission at llien@fec.gov.

If you have any questions about the position, please feel free to contact Ms. Higginbothom at (202) 694-1594.