

**Quality Assurance Reviewer - Office of the Inspector General (ID: 23269)****Description –**

In the Office of the Inspector General (OIG), the Quality Assurance (QA) Reviewer plans, conducts, and writes reports on, or participates as a team member on QA reviews of audits, attestations, inspections, and evaluations (hereafter referred to as reviews) of the programs and operations of the Board of Governors of the Federal Reserve System (Board) and the Bureau of Consumer Financial Protection (Bureau) OIG. QA reviews of OIG products and operations assess the OIG's compliance with applicable audit, attestation, inspection, evaluation, and investigative standards and requirements, as well as internal OIG policies and procedures. These reviews may evaluate the economy, efficiency, and effectiveness of the OIG's programs and activities; the presentation and accuracy of the OIG's financial statements, budget data, and financial performance reports; the effectiveness of internal controls; the adequacy of security measures, to include those relating to management information systems/information technology; the safeguarding of assets, including sensitive information; and compliance with applicable laws, regulations, policies, and procedures. Provides input to the development of the annual and five-year QA plans.

**Qualifications –**

Bachelor's degree from an accredited college or university in accounting, finance, economics, business, or related field, or equivalent experience, plus at least five years of audit, financial accounting, or related experience, including experience conducting operational/performance reviews in compliance with applicable standards, e.g., GAGAS. Knowledge of principles, theories, practices, and techniques of accounting, management, and auditing/inspecting/evaluating to independently plan and conduct reviews of the OIG's programs and operations. Experience conducting financial or performance reviews under GAGAS or other such standards. Understanding of automated data processing procedures and controls. Knowledge and skill to evaluate compliance with applicable laws and regulations, the adequacy of internal controls, and the operational efficiency and effectiveness of systems and activities. High degree of proficiency in oral and written communication skills. Excellent interpersonal skills and ability to work well in a team environment. Ability to obtain a Secret clearance and is subject to the Board's drug testing program. Prefer certification in one or more of the following: Certified Public Accountant, Certified Internal Auditor, Certified Fraud Examiner, and/or Certified Information Systems Auditor.

At the FR-27 grade, at least five years of audit, financial accounting, or related experience, including experience conducting complex operational/performance reviews in compliance with applicable standards, e.g., GAGAS, and audit or operational experience that demonstrates managerial or leadership skills. Skilled in planning and executing financial or performance reviews under GAGAS or other such standards. Ability to develop new approaches for the study and evaluation of programs. Ability to obtain a Top Secret clearance, and is subject to the Board's drug testing program.

**Remarks**

- Supports the Quality Assurance section
- Past performance evaluations may be requested
- Prior experience conducting quality assurance reviews, assisting in external peer reviews, and/or, leading audits and evaluations related to financial management, contracting, and assessing the effectiveness of internal controls preferred
- Pentana Audit Management System experience is a plus
- The OIG's interim telework policy requires employees to be physically present in the office a minimum of 4 days per month. Employees may be expected to be physically present in the

office more than 4 days per month, as required by business needs. The OIG will revisit its interim policy towards the end of 2023 to determine whether any changes will be made.

- Full vaccination is required as a condition of employment, unless a legally required exception applies.